



Australian Government

Department of Health

**Commonwealth
Standard Grant Agreement**

between
the Commonwealth represented by
Department of Health
and
CareWays Community Inc

Grant Agreement 4-7RK0SZD

Once completed, this document, together with each set of Grant Details and the Commonwealth Standard Grant Conditions (Schedule 1), forms an Agreement between the Commonwealth and the Grantee.

Parties to this Agreement

The Grantee

| | |
|--|--|
| Full legal name of Grantee | CareWays Community Inc |
| Legal entity type (e.g. individual, incorporated association, company, partnership etc) | Incorporated Association |
| Trading or business name | CAREWAYS COMMUNITY |
| Any relevant licence, registration or provider number | |
| Australian Company Number (ACN) or other entity identifiers | |
| Australian Business Number (ABN) | 69 958 208 811 |
| Registered for Goods and Services Tax (GST) | Y |
| Date from which GST registration was effective | |
| Registered office (physical) | 93-109 Princes Highway, DAPTO NSW 2530 |
| Relevant business place (if different) | |
| Telephone | 02 4262 1918 |
| Fax | |
| Email | help@careways.org.au |

The Commonwealth

The Commonwealth of Australia represented by Department of Health
23 Furzer Street PHILLIP ACT 2606
ABN 83 605 426 759

Background

The Commonwealth has agreed to enter into this Agreement under which the Commonwealth will provide the Grantee with one or more Grants for the purpose of assisting the Grantee to undertake the associated Activity.

The Grantee agrees to use each Grant and undertake each Activity in accordance with this Agreement and the relevant Grant Details.

Scope of this Agreement

This Agreement comprises:

- (a) this document;
- (b) the Supplementary Terms from the Clause Bank (if any);
- (c) the Standard Grant Conditions (Schedule 1);
- (d) the Grant Details;
- (e) any other document referenced or incorporated in the Grant Details.

Each set of Grant Details, including Supplementary Terms (if any), only applies to the particular Grant and Activity covered by that set of Grant Details and a reference to the 'Agreement' in the Grant Details or the Supplementary Terms is a reference to the Agreement in relation to that particular Grant and Activity. If there is any ambiguity or inconsistency between the documents comprising this Agreement in relation to a Grant, the document appearing higher in the list will have precedence to the extent of the ambiguity or inconsistency.

This Agreement represents the Parties' entire Agreement in relation to each Grant provided under it and the relevant Activity and supersedes all prior representations, communications, Agreements, statements and understandings, whether oral or in writing.

Certain information contained in or provided under this Agreement may be used for public reporting purposes.

Grant Details

| | |
|-------------------------|-----------|
| Organisation ID: | 4-8CG84S |
| Agreement ID: | 4-7RK0SZD |
| Schedule ID: | 4-7SNJKCE |

A. Purpose of the Grant

The purpose of the Grant is to:

Provide funding to deliver the Activities described in Item B. Grant Activity in accordance with the objectives of the Commonwealth Home Support Programme:

- Provide high quality support services at a low intensity on a short-term or ongoing basis; or higher intensity services delivered on a short-term or episodic basis to eligible frail older people (65 years and over or 50 years and over for Aboriginal and Torres Strait Islander people) to maximise their independence at home and in the community.
- Support frail older people or prematurely aged people (50 years and over or 45 years and over for Aboriginal and Torres Strait Islander people) who are on a low income and who are homeless or at risk of homelessness through linking to appropriate and sustainable housing, community care and other support services.
- Support frail older people through the delivery of planned respite activities which allow carers to take a break from their usual caring responsibilities.
- Support the development of the home support aged care service system that meets the aims of the Commonwealth Home Support Programme and broader aged care system.

This Grant is being provided under, and these Grant Details form part of, the Agreement between the Commonwealth and the Grantee.

The Grant is being provided as part of the Home Support program.

Personal Care - Community and Home Support - 4-7Z2JCJ7

B. Grant Activity

Objective

To provide frail, older people with support in activities of daily living that help them maintain appropriate standards of hygiene and grooming.

Description

The Grantee agrees to carry out the Activity as described in the Program Manual to eligible clients identified for this Activity in accordance with the Activity Work Plan (Item E.2) and the Program Manual.

The Grantee agrees to participate in program development activity as reasonably requested by the Commonwealth.

Performance Indicators

The Activity will be measured against the following Performance Indicator/s:

| Performance Indicator Description | Measure |
|--|--|
| As described in the Activity Work Plan | As described in the Activity Work Plan and Item E. Reporting |

Location Information

The Activity will be delivered from the following site location/s:

| | Location Type | Name | Address |
|---|---------------|------------------------|---------------------------------------|
| 1 | Direct Funded | CareWays Community Inc | 93-109 Princes Highway DAPTO NSW 2530 |

Service Area Information

The Activity will service the following service area/s:

| | Type | Service Area |
|---|----------------------------------|--------------|
| 1 | Aged Care Planning Region (2015) | Illawarra |
| 2 | Aged Care Planning Region (2015) | Inner West |

C. Duration of the Grant

The Activity starts on 1 July 2018.

The Activity (other than the provision of any final reports) ends on 30 June 2022, which is the Activity's Completion Date.

The Agreement ends on 31 October 2022 or when the Grantee has provided all of the reports and repaid any Grant amount as required under this Agreement.

D. Payment of the Grant

The total amount of the Grant is \$1,473,543.87* (GST exclusive).

A break down by Financial Year is below:

| Financial Year | Amount * (excl. GST) |
|----------------|----------------------|
| 2018-2019 | \$367,854.67 |

| | |
|-----------|--------------|
| 2019-2020 | \$381,937.54 |
| 2020-2021 | \$396,295.73 |
| 2021-2022 | \$327,455.93 |

*This amount may include Social, Community, Home Care and Disability Services Industry Award 2010 Supplementation (SACS).

The Grantee must ensure that the Grant is held in an account in the Grantee's name and which the Grantee controls, with an authorised deposit-taking institution authorised under the Banking Act 1959 (Cth) to carry on banking business in Australia.

The Grantee's nominated bank account into which the Grant is to be paid is:

| | |
|------------------------------|--|
| BSB Number | 062-531 |
| Financial Institution | Dapto Sh G123/124 Dapto Mall 75 Princess CBA |
| Account Number | 10073628 |
| Account Name | CareWays Community Inc. |

The Grant will be paid in instalments by the Commonwealth in accordance with the agreed Milestones, and compliance by the Grantee with its obligations under this Agreement.

| Milestone | Anticipated date | Amount (excl. GST) | GST | Total (incl. GST) |
|---|-------------------------|---------------------------|------------|--------------------------|
| Payment for the period 1 July 2018 - 30 September 2018 for the Activity described in Item B. Grant Activity | 1 July 2018 | \$76,979.27 | \$7,697.93 | \$84,677.20 |
| SACS Supplementation | 1 July 2018 | \$13,625.33 | \$1,362.53 | \$14,987.86 |
| Payment for the period 1 October 2018 - 31 December 2018 for the Activity described in Item B. Grant Activity | 1 October 2018 | \$76,979.27 | \$7,697.93 | \$84,677.20 |
| SACS Supplementation | 1 October 2018 | \$13,625.33 | \$1,362.53 | \$14,987.86 |
| Payment for the period 1 January 2019 - 31 March 2019 for the Activity described in Item B. Grant Activity | 1 January 2019 | \$76,979.27 | \$7,697.93 | \$84,677.20 |
| SACS Supplementation | 1 January 2019 | \$13,625.33 | \$1,362.53 | \$14,987.86 |
| Payment for the period 1 April 2019 - 30 June 2019 for the Activity described in Item B. Grant Activity | 1 April 2019 | \$76,979.26 | \$7,697.93 | \$84,677.19 |
| SACS Supplementation | 1 April 2019 | \$13,625.33 | \$1,362.53 | \$14,987.86 |
| Indexation 2018-19 back payment | 1 April 2019 | \$4,618.76 | \$461.88 | \$5,080.64 |
| SACS Supplementation | 1 April 2019 | \$817.52 | \$81.75 | \$899.27 |

| | | | | |
|---|----------------|-------------|------------|-------------|
| Payment for the period 1 July 2019 - 30 September 2019 for the Activity described in Item B. Grant Activity | 1 July 2019 | \$78,133.95 | \$7,813.40 | \$85,947.35 |
| SACS Supplementation | 1 July 2019 | \$15,939.32 | \$1,593.93 | \$17,533.25 |
| Payment for the period 1 October 2019 - 31 December 2019 for the Activity described in Item B. Grant Activity | 1 October 2019 | \$78,133.95 | \$7,813.40 | \$85,947.35 |
| SACS Supplementation | 1 October 2019 | \$15,939.32 | \$1,593.93 | \$17,533.25 |
| Indexation 2019-20 back payment | 1 October 2019 | \$2,344.02 | \$234.40 | \$2,578.42 |
| SACS Supplementation | 1 October 2019 | \$478.21 | \$47.82 | \$526.03 |
| Payment for the period 1 January 2020 - 31 March 2020 for the Activity described in Item B. Grant Activity | 1 January 2020 | \$79,305.96 | \$7,930.60 | \$87,236.56 |
| SACS Supplementation | 1 January 2020 | \$16,178.41 | \$1,617.84 | \$17,796.25 |
| Payment for the period 1 April 2020 - 30 June 2020 for the Activity described in Item B. Grant Activity | 1 April 2020 | \$79,305.99 | \$7,930.60 | \$87,236.59 |
| SACS Supplementation | 1 April 2020 | \$16,178.41 | \$1,617.84 | \$17,796.25 |
| Payment for the period 1 July 2020 - 30 September 2020 for the Activity described in Item B. Grant Activity | 4 July 2020 | \$80,495.56 | \$8,049.56 | \$88,545.12 |
| SACS Supplementation | 4 July 2020 | \$18,578.38 | \$1,857.84 | \$20,436.22 |
| Payment for the period 1 October 2020 - 31 December 2020 for the Activity described in Item B. Grant Activity | 4 October 2020 | \$80,495.56 | \$8,049.56 | \$88,545.12 |
| SACS Supplementation | 4 October 2020 | \$18,578.38 | \$1,857.84 | \$20,436.22 |
| Payment for the period 1 January 2021 - 31 March 2021 for the Activity described in Item B. Grant Activity | 4 January 2021 | \$80,495.56 | \$8,049.56 | \$88,545.12 |
| SACS Supplementation | 4 January 2021 | \$18,578.38 | \$1,857.84 | \$20,436.22 |
| Payment for the period 1 April 2021 - 30 June 2021 for the Activity described in Item B. Grant Activity | 4 April 2021 | \$80,495.55 | \$8,049.56 | \$88,545.11 |
| SACS Supplementation | 4 April 2021 | \$18,578.36 | \$1,857.84 | \$20,436.20 |
| Payment for the period 1 July 2021 - 30 September 2021 for the Activity described in Item B. Grant Activity | 4 July 2021 | \$81,863.98 | \$8,186.40 | \$90,050.38 |

| | | | | |
|---|----------------|-----------------------|---------------------|-----------------------|
| Payment for the period 1 October 2021 - 31 December 2021 for the Activity described in Item B. Grant Activity | 4 October 2021 | \$81,863.98 | \$8,186.40 | \$90,050.38 |
| Payment for the period 1 January 2022 - 31 March 2022 for the Activity described in Item B. Grant Activity | 4 January 2022 | \$81,863.98 | \$8,186.40 | \$90,050.38 |
| Payment for the period 1 April 2022 - 30 June 2022 for the Activity described in Item B. Grant Activity | 4 April 2022 | \$81,863.99 | \$8,186.40 | \$90,050.39 |
| Total Amount | | \$1,473,543.87 | \$147,354.43 | \$1,620,898.30 |

Invoicing

The Grantee agrees to allow the Commonwealth to issue it with a Recipient Created Tax Invoice (RCTI) for any taxable supplies it makes in relation to the Activity.

Taxes, duties and government charges

Refer to Clause 9. Taxes, duties and government charges.

E. Reporting

The Grantee agrees to create the following reports in the form specified and to provide the reports to the Commonwealth representative in accordance with the following.

| Milestone | Information to be included | Due Date |
|----------------------------|---|-----------------|
| Performance Report | A report on wellness and reablement approaches to service delivery for the period 1 July 2018 to 30 September 2018 as described in item E.1 Performance Reports. | 31 October 2018 |
| Performance Report | Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 July 2018 to 31 December 2018 as described in Item E.1 Performance Reports. | 30 January 2019 |
| Performance Report | Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 January 2019 to 30 June 2019 as described in Item E.1 Performance Reports. | 30 July 2019 |
| Financial Acquittal Report | As described in item E.4 Accounting for the Grant. | 31 October 2019 |
| Performance Report | A report on wellness and reablement approaches to service delivery for the period 1 October 2018 to 30 June 2019 as described in Item E.1 Performance Reports. | 31 October 2019 |
| Performance Report | Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 July 2019 to 31 December 2019 as described in Item E.1 Performance Reports. | 30 January 2020 |

| | | |
|----------------------------|---|-----------------|
| Performance Report | Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 January 2020 to 30 June 2020 as described in Item E.1 Performance Reports. | 30 July 2020 |
| Financial Acquittal Report | As described in item E.4 Accounting for the Grant. | 31 October 2020 |
| Performance Report | A report on wellness and reablement approaches to service delivery for the period 1 July 2019 to 30 June 2020 as described in Item E.1 Performance Reports. | 31 October 2020 |
| Performance Report | Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 July 2020 to 31 December 2020 as described in Item E.1 Performance Reports. | 30 January 2021 |
| Financial Acquittal Report | As described in item E.4 Accounting for the Grant. | 30 July 2021 |
| Performance Report | Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 January 2021 to 30 June 2021 as described in Item E.1 Performance Reports. | 30 July 2021 |
| Performance Report | A report on wellness and reablement approaches to service delivery for the period 1 July 2020 to 30 June 2021 as described in item E.1 Performance Reports. | 31 October 2021 |
| Performance Report | Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 July 2021 to 31 December 2021 as described in Item E.1 Performance Reports. | 30 January 2022 |
| Financial Acquittal Report | As described in Item E.4 Accounting for the Grant. | 30 July 2022 |
| Performance Report | Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 January 2022 to 30 June 2022 as described in Item E.1 Performance Reports. | 30 July 2022 |
| Performance Report | A report on wellness and reablement approaches to service delivery for the period 1 July 2021 to 30 June 2022 as described in Item E.1 Performance Reports. | 31 October 2022 |

E.1 Performance Reports

The Grantee must provide client level data and service delivery information for all Activities described in Item B. Grant Activity (except for Sector Support and Development - Service System Development Activities) in accordance with the Data Exchange Protocols.

The Grantee must provide the data required within the Data Exchange Protocols through an approved mechanism as outlined in the Data Exchange Protocols.

The Grantee is required to finalise the submission of data within the Data Exchange by the due date set out at Item E.

For Sector Support and Development - Service System Development Activities, the Grantee must report progress in accordance with the Activity Work Plan in the format notified, referred or made available by the Commonwealth to the Grantee (including by reference to an internet site). The Grantee is required to submit reports by the applicable due date set out at Item E.

Wellness and Reablement Reports

The Grantee must provide service level information to the Commonwealth on wellness and reablement approaches being implemented by the Grantee as part of the Activities described in Item B Grant Activity. The service level information must be provided in accordance with the report template nominated by the

Commonwealth.

The Grantee is required to provide a wellness and reablement report by the applicable due date set out at Item E.

E.2 Activity Work Plan

The Grantee agrees that its performance will be measured against the attached Activity Work Plan.

E.3 Annual Report

Not applicable

E.4 Accounting for the Grant

The Grantee must provide a financial declaration for each financial year of this Agreement. A financial declaration is a certification from the Grantee which:

- states that all grant funds were spent for the purpose as outlined in the Agreement; and
- declares the amount of unspent Grant funds.

The financial declaration must be certified by the Grantee's board, the chief executive officer or an officer with the authority to do so verifying the funds have been spent on the Activity in accordance with the Grant Agreement. If SACS supplementation has been paid, confirmation must be provided that the funding was spent in accordance with Clause cb21.

The Grantee is required to provide a financial declaration by the applicable due date at Item E.

E.5 Other Reports

The Grantee must provide assistance and information to the Commonwealth as reasonably required by the Commonwealth, including but not limited to data on existing clients not registered on My Aged Care in the format notified, referred or made available by the Commonwealth in the timeframe specified by the Commonwealth.

F. Party representatives and address for notices

Grantee's representative and address

| | |
|--------------------------------------|--|
| Grantee's representative name | Ms Daphne Olsen |
| Position | |
| Postal/physical address(es) | 93-109 Princes Highway, DAPTO, NSW, 2530 |
| Business hours telephone | 04 1209 2767 |
| Mobile | |
| Fax | |
| E-mail | daphneo@careways.org.au |

Commonwealth representative and address

| | |
|------------------------------------|---------------------------------|
| Name of representative | Dianne Henness |
| Position | CGH Funding Arrangement Manager |
| Postal/physical address(es) | GPO Box 9820 ADELAIDE SA 5001 |
| Business hours telephone | 02 9942 5806 |
| Mobile | Not specified |
| Fax | Not specified |
| E-mail | nswact.chsp@dss.gov.au |

The Parties' representatives will be responsible for liaison and the day-to-day management of the Grant, as well as accepting and issuing any written notices in relation to the Grant.

G. Activity Material

Activity Material means any material, other than Reporting Material, created or developed by the Grantee as a result of the Activity and includes any Existing Material that is incorporated in or supplied with the Activity Material.

None specified

Domestic Assistance - Community and Home Support - 4-7Z2JCN5

B. Grant Activity

Objective

To provide frail, older people with assistance with domestic chores to maintain their capacity to manage everyday activities in a safe, secure and healthy home environment.

Description

The Grantee agrees to carry out the Activity as described in the Program Manual to eligible clients identified for this Activity in accordance with the Activity Work Plan (Item E.2) and the Program Manual.

The Grantee agrees to participate in program development activity as reasonably requested by the Commonwealth.

Performance Indicators

The Activity will be measured against the following Performance Indicator/s:

| Performance Indicator Description | Measure |
|--|--|
| As described in the Activity Work Plan | As described in the Activity Work Plan and Item E. Reporting |

Location Information

The Activity will be delivered from the following site location/s:

| | Location Type | Name | Address |
|---|---------------|------------------------|---------------------------------------|
| 1 | Direct Funded | CareWays Community Inc | 93-109 Princes Highway DAPTO NSW 2530 |

Service Area Information

The Activity will service the following service area/s:

| | Type | Service Area |
|---|----------------------------------|--------------|
| 1 | Aged Care Planning Region (2015) | Illawarra |
| 2 | Aged Care Planning Region (2015) | Inner West |

C. Duration of the Grant

The Activity starts on 1 July 2018.

The Activity (other than the provision of any final reports) ends on 30 June 2022, which is the Activity's Completion Date.

The Agreement ends on 31 October 2022 or when the Grantee has provided all of the reports and repaid any Grant amount as required under this Agreement.

D. Payment of the Grant

The total amount of the Grant is \$2,046,566.22* (GST exclusive).

A break down by Financial Year is below:

| Financial Year | Amount * (excl. GST) |
|----------------|----------------------|
|----------------|----------------------|

| | |
|-----------|--------------|
| 2018-2019 | \$510,903.66 |
| 2019-2020 | \$530,462.97 |
| 2020-2021 | \$550,404.69 |
| 2021-2022 | \$454,794.90 |

*This amount may include Social, Community, Home Care and Disability Services Industry Award 2010 Supplementation (SACS).

The Grantee must ensure that the Grant is held in an account in the Grantee's name and which the Grantee controls, with an authorised deposit-taking institution authorised under the Banking Act 1959 (Cth) to carry on banking business in Australia.

The Grantee's nominated bank account into which the Grant is to be paid is:

| | |
|------------------------------|--|
| BSB Number | 062-531 |
| Financial Institution | Dapto Sh G123/124 Dapto Mall 75 Princess CBA |
| Account Number | 10073628 |
| Account Name | CareWays Community Inc. |

The Grant will be paid in instalments by the Commonwealth in accordance with the agreed Milestones, and compliance by the Grantee with its obligations under this Agreement.

| Milestone | Anticipated date | Amount (excl. GST) | GST | Total (incl. GST) |
|---|-------------------------|---------------------------|------------|--------------------------|
| Payment for the period 1 July 2018 - 30 September 2018 for the Activity described in Item B. Grant Activity | 1 July 2018 | \$95,582.29 | \$9,558.23 | \$105,140.52 |
| SACS Supplementation | 1 July 2018 | \$16,918.06 | \$1,691.81 | \$18,609.87 |
| Payment for the period 1 October 2018 - 31 December 2018 for the Activity described in Item B. Grant Activity | 1 October 2018 | \$95,582.29 | \$9,558.23 | \$105,140.52 |
| SACS Supplementation | 1 October 2018 | \$16,918.06 | \$1,691.81 | \$18,609.87 |
| Additional Growth Round Payment for the period 1 July 2018 - 31 March 2019 for the Activity described in Item B. Grant Activity | 1 January 2019 | \$33,996.55 | \$3,399.66 | \$37,396.21 |
| SACS Supplementation | 1 January 2019 | \$6,017.39 | \$601.74 | \$6,619.13 |
| Payment for the period 1 January 2019 - 31 March 2019 for the Activity described in Item B. Grant Activity | 1 January 2019 | \$95,582.29 | \$9,558.23 | \$105,140.52 |
| SACS Supplementation | 1 January 2019 | \$16,918.06 | \$1,691.81 | \$18,609.87 |

| | | | | |
|---|----------------|--------------|-------------|--------------|
| Payment for the period 1 April 2019 - 30 June 2019 for the Activity described in Item B. Grant Activity | 1 April 2019 | \$95,582.30 | \$9,558.23 | \$105,140.53 |
| SACS Supplementation | 1 April 2019 | \$16,918.08 | \$1,691.81 | \$18,609.89 |
| Indexation 2018-19 back payment | 1 April 2019 | \$6,414.87 | \$641.49 | \$7,056.36 |
| SACS Supplementation | 1 April 2019 | \$1,135.43 | \$113.54 | \$1,248.97 |
| Additional Growth Round Payment for the period 1 April 2019 - 30 June 2019 for the Activity described in Item B. Grant Activity | 1 April 2019 | \$11,332.19 | \$1,133.22 | \$12,465.41 |
| SACS Supplementation | 1 April 2019 | \$2,005.80 | \$200.58 | \$2,206.38 |
| Payment for the period 1 July 2019 - 30 September 2019 for the Activity described in Item B. Grant Activity | 1 July 2019 | \$108,518.19 | \$10,851.82 | \$119,370.01 |
| SACS Supplementation | 1 July 2019 | \$22,137.70 | \$2,213.77 | \$24,351.47 |
| Indexation 2019-20 back payment | 1 October 2019 | \$3,255.55 | \$325.56 | \$3,581.11 |
| SACS Supplementation | 1 October 2019 | \$664.15 | \$66.42 | \$730.57 |
| Payment for the period 1 October 2019 - 31 December 2019 for the Activity described in Item B. Grant Activity | 1 October 2019 | \$108,518.19 | \$10,851.82 | \$119,370.01 |
| SACS Supplementation | 1 October 2019 | \$22,137.70 | \$2,213.77 | \$24,351.47 |
| Payment for the period 1 January 2020 - 31 March 2020 for the Activity described in Item B. Grant Activity | 1 January 2020 | \$110,145.96 | \$11,014.60 | \$121,160.56 |
| SACS Supplementation | 1 January 2020 | \$22,469.77 | \$2,246.98 | \$24,716.75 |
| Payment for the period 1 April 2020 - 30 June 2020 for the Activity described in Item B. Grant Activity | 1 April 2020 | \$110,145.98 | \$11,014.60 | \$121,160.58 |
| SACS Supplementation | 1 April 2020 | \$22,469.78 | \$2,246.98 | \$24,716.76 |
| Payment for the period 1 July 2020 - 30 September 2020 for the Activity described in Item B. Grant Activity | 4 July 2020 | \$111,798.16 | \$11,179.82 | \$122,977.98 |
| SACS Supplementation | 4 July 2020 | \$25,803.02 | \$2,580.30 | \$28,383.32 |
| Payment for the period 1 October 2020 - 31 December 2020 for the Activity described in Item B. Grant Activity | 4 October 2020 | \$111,798.16 | \$11,179.82 | \$122,977.98 |
| SACS Supplementation | 4 October 2020 | \$25,803.02 | \$2,580.30 | \$28,383.32 |

| | | | | |
|---|----------------|-----------------------|---------------------|-----------------------|
| Payment for the period 1 January 2021 - 31 March 2021 for the Activity described in Item B. Grant Activity | 4 January 2021 | \$111,798.16 | \$11,179.82 | \$122,977.98 |
| SACS Supplementation | 4 January 2021 | \$25,803.02 | \$2,580.30 | \$28,383.32 |
| Payment for the period 1 April 2021 - 30 June 2021 for the Activity described in Item B. Grant Activity | 4 April 2021 | \$111,798.15 | \$11,179.82 | \$122,977.97 |
| SACS Supplementation | 4 April 2021 | \$25,803.00 | \$2,580.30 | \$28,383.30 |
| Payment for the period 1 July 2021 - 30 September 2021 for the Activity described in Item B. Grant Activity | 4 July 2021 | \$113,698.73 | \$11,369.87 | \$125,068.60 |
| Payment for the period 1 October 2021 - 31 December 2021 for the Activity described in Item B. Grant Activity | 4 October 2021 | \$113,698.73 | \$11,369.87 | \$125,068.60 |
| Payment for the period 1 January 2022 - 31 March 2022 for the Activity described in Item B. Grant Activity | 4 January 2022 | \$113,698.73 | \$11,369.87 | \$125,068.60 |
| Payment for the period 1 April 2022 - 30 June 2022 for the Activity described in Item B. Grant Activity | 4 April 2022 | \$113,698.71 | \$11,369.87 | \$125,068.58 |
| Total Amount | | \$2,046,566.22 | \$204,656.67 | \$2,251,222.89 |

Invoicing

The Grantee agrees to allow the Commonwealth to issue it with a Recipient Created Tax Invoice (RCTI) for any taxable supplies it makes in relation to the Activity.

Taxes, duties and government charges

Refer to Clause 9. Taxes, duties and government charges.

E. Reporting

The Grantee agrees to create the following reports in the form specified and to provide the reports to the Commonwealth representative in accordance with the following.

| Milestone | Information to be included | Due Date |
|--------------------|---|-----------------|
| Performance Report | A report on wellness and reablement approaches to service delivery for the period 1 July 2018 to 30 September 2018 as described in item E.1 Performance Reports. | 31 October 2018 |
| Performance Report | Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 July 2018 to 31 December 2018 as described in Item E.1 Performance Reports. | 30 January 2019 |

| | | |
|----------------------------|---|-----------------|
| Performance Report | Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 January 2019 to 30 June 2019 as described in Item E.1 Performance Reports. | 30 July 2019 |
| Financial Acquittal Report | As described in item E.4 Accounting for the Grant. | 31 October 2019 |
| Performance Report | A report on wellness and reablement approaches to service delivery for the period 1 October 2018 to 30 June 2019 as described in Item E.1 Performance Reports. | 31 October 2019 |
| Performance Report | Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 July 2019 to 31 December 2019 as described in Item E.1 Performance Reports. | 30 January 2020 |
| Performance Report | Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 January 2020 to 30 June 2020 as described in Item E.1 Performance Reports. | 30 July 2020 |
| Performance Report | A report on wellness and reablement approaches to service delivery for the period 1 July 2019 to 30 June 2020 as described in Item E.1 Performance Reports. | 31 October 2020 |
| Financial Acquittal Report | As described in item E.4 Accounting for the Grant. | 31 October 2020 |
| Performance Report | Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 July 2020 to 31 December 2020 as described in Item E.1 Performance Reports. | 30 January 2021 |
| Financial Acquittal Report | As described in item E.4 Accounting for the Grant. | 30 July 2021 |
| Performance Report | Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 January 2021 to 30 June 2021 as described in Item E.1 Performance Reports. | 30 July 2021 |
| Performance Report | A report on wellness and reablement approaches to service delivery for the period 1 July 2020 to 30 June 2021 as described in item E.1 Performance Reports. | 31 October 2021 |
| Performance Report | Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 July 2021 to 31 December 2021 as described in Item E.1 Performance Reports. | 30 January 2022 |
| Financial Acquittal Report | As described in Item E.4 Accounting for the Grant. | 30 July 2022 |
| Performance Report | Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 January 2022 to 30 June 2022 as described in Item E.1 Performance Reports. | 30 July 2022 |
| Performance Report | A report on wellness and reablement approaches to service delivery for the period 1 July 2021 to 30 June 2022 as described in Item E.1 Performance Reports. | 31 October 2022 |

E.1 Performance Reports

The Grantee must provide client level data and service delivery information for all Activities described in Item B. Grant Activity (except for Sector Support and Development - Service System Development Activities) in accordance with the Data Exchange Protocols.

The Grantee must provide the data required within the Data Exchange Protocols through an approved

mechanism as outlined in the Data Exchange Protocols.

The Grantee is required to finalise the submission of data within the Data Exchange by the due date set out at Item E.

For Sector Support and Development - Service System Development Activities, the Grantee must report progress in accordance with the Activity Work Plan in the format notified, referred or made available by the Commonwealth to the Grantee (including by reference to an internet site). The Grantee is required to submit reports by the applicable due date set out at Item E.

Wellness and Reablement Reports

The Grantee must provide service level information to the Commonwealth on wellness and reablement approaches being implemented by the Grantee as part of the Activities described in Item B Grant Activity. The service level information must be provided in accordance with the report template nominated by the Commonwealth.

The Grantee is required to provide a wellness and reablement report by the applicable due date set out at Item E.

E.2 Activity Work Plan

The Grantee agrees that its performance will be measured against the attached Activity Work Plan.

E.3 Annual Report

Not applicable

E.4 Accounting for the Grant

The Grantee must provide a financial declaration for each financial year of this Agreement. A financial declaration is a certification from the Grantee which:

- states that all grant funds were spent for the purpose as outlined in the Agreement; and
- declares the amount of unspent Grant funds.

The financial declaration must be certified by the Grantee's board, the chief executive officer or an officer with the authority to do so verifying the funds have been spent on the Activity in accordance with the Grant Agreement. If SACS supplementation has been paid, confirmation must be provided that the funding was spent in accordance with Clause cb21.

The Grantee is required to provide a financial declaration by the applicable due date at Item E.

E.5 Other Reports

The Grantee must provide assistance and information to the Commonwealth as reasonably required by the Commonwealth, including but not limited to data on existing clients not registered on My Aged Care in the format notified, referred or made available by the Commonwealth in the timeframe specified by the Commonwealth.

F. Party representatives and address for notices

Grantee's representative and address

| | |
|--------------------------------------|--|
| Grantee's representative name | Ms Daphne Olsen |
| Position | |
| Postal/physical address(es) | 93-109 Princes Highway, DAPTO, NSW, 2530 |
| Business hours telephone | 04 1209 2767 |
| Mobile | |
| Fax | |

| | |
|---------------|-------------------------|
| E-mail | daphneo@careways.org.au |
|---------------|-------------------------|

Commonwealth representative and address

| | |
|------------------------------------|---------------------------------|
| Name of representative | Dianne Henness |
| Position | CGH Funding Arrangement Manager |
| Postal/physical address(es) | GPO Box 9820 ADELAIDE SA 5001 |
| Business hours telephone | 02 9942 5806 |
| Mobile | Not specified |
| Fax | Not specified |
| E-mail | nswact.chsp@dss.gov.au |

The Parties' representatives will be responsible for liaison and the day-to-day management of the Grant, as well as accepting and issuing any written notices in relation to the Grant.

G. Activity Material

Activity Material means any material, other than Reporting Material, created or developed by the Grantee as a result of the Activity and includes any Existing Material that is incorporated in or supplied with the Activity Material.

None specified

Flexible Respite - Care Relationships and Carer Support - 4-7Z2JCQI

B. Grant Activity

Objective

To support and maintain care relationships between carers and clients, through providing good quality respite care for frail, older people so that regular carers can take a break.

Description

The Grantee agrees to carry out the Activity as described in the Program Manual to eligible clients identified for this Activity in accordance with the Activity Work Plan (Item E.2) and the Program Manual.

The Grantee agrees to participate in program development activity as reasonably requested by the Commonwealth.

Performance Indicators

The Activity will be measured against the following Performance Indicator/s:

| Performance Indicator Description | Measure |
|--|--|
| As described in the Activity Work Plan | As described in the Activity Work Plan and Item E. Reporting |

Location Information

The Activity will be delivered from the following site location/s:

| | Location Type | Name | Address |
|---|---------------|------------------------|---------------------------------------|
| 1 | Direct Funded | CareWays Community Inc | 93-109 Princes Highway DAPTO NSW 2530 |

Service Area Information

The Activity will service the following service area/s:

| | Type | Service Area |
|---|----------------------------------|--------------|
| 1 | Aged Care Planning Region (2015) | Illawarra |

C. Duration of the Grant

The Activity starts on 1 July 2018.

The Activity (other than the provision of any final reports) ends on 30 June 2022, which is the Activity's Completion Date.

The Agreement ends on 31 October 2022 or when the Grantee has provided all of the reports and repaid any Grant amount as required under this Agreement.

D. Payment of the Grant

The total amount of the Grant is \$256,994.44* (GST exclusive).

A break down by Financial Year is below:

| Financial Year | Amount * (excl. GST) |
|----------------|----------------------|
| 2018-2019 | \$64,155.95 |

| | |
|-----------|-------------|
| 2019-2020 | \$66,612.09 |
| 2020-2021 | \$69,116.23 |
| 2021-2022 | \$57,110.17 |

*This amount may include Social, Community, Home Care and Disability Services Industry Award 2010 Supplementation (SACS).

The Grantee must ensure that the Grant is held in an account in the Grantee's name and which the Grantee controls, with an authorised deposit-taking institution authorised under the Banking Act 1959 (Cth) to carry on banking business in Australia.

The Grantee's nominated bank account into which the Grant is to be paid is:

| | |
|------------------------------|--|
| BSB Number | 062-531 |
| Financial Institution | Dapto Sh G123/124 Dapto Mall 75 Princess CBA |
| Account Number | 10073628 |
| Account Name | CareWays Community Inc. |

The Grant will be paid in instalments by the Commonwealth in accordance with the agreed Milestones, and compliance by the Grantee with its obligations under this Agreement.

| Milestone | Anticipated date | Amount (excl. GST) | GST | Total (incl. GST) |
|---|-------------------------|---------------------------|------------|--------------------------|
| Payment for the period 1 July 2018 - 30 September 2018 for the Activity described in Item B. Grant Activity | 1 July 2018 | \$13,425.62 | \$1,342.56 | \$14,768.18 |
| SACS Supplementation | 1 July 2018 | \$2,376.34 | \$237.63 | \$2,613.97 |
| Payment for the period 1 October 2018 - 31 December 2018 for the Activity described in Item B. Grant Activity | 1 October 2018 | \$13,425.62 | \$1,342.56 | \$14,768.18 |
| SACS Supplementation | 1 October 2018 | \$2,376.34 | \$237.63 | \$2,613.97 |
| Payment for the period 1 January 2019 - 31 March 2019 for the Activity described in Item B. Grant Activity | 1 January 2019 | \$13,425.62 | \$1,342.56 | \$14,768.18 |
| SACS Supplementation | 1 January 2019 | \$2,376.34 | \$237.63 | \$2,613.97 |
| Payment for the period 1 April 2019 - 30 June 2019 for the Activity described in Item B. Grant Activity | 1 April 2019 | \$13,425.63 | \$1,342.56 | \$14,768.19 |
| SACS Supplementation | 1 April 2019 | \$2,376.32 | \$237.63 | \$2,613.95 |
| Indexation 2018-19 back payment | 1 April 2019 | \$805.54 | \$80.55 | \$886.09 |
| SACS Supplementation | 1 April 2019 | \$142.58 | \$14.26 | \$156.84 |

| | | | | |
|---|----------------|-------------|------------|-------------|
| Payment for the period 1 July 2019 - 30 September 2019 for the Activity described in Item B. Grant Activity | 1 July 2019 | \$13,627.00 | \$1,362.70 | \$14,989.70 |
| SACS Supplementation | 1 July 2019 | \$2,779.91 | \$277.99 | \$3,057.90 |
| Payment for the period 1 October 2019 - 31 December 2019 for the Activity described in Item B. Grant Activity | 1 October 2019 | \$13,627.00 | \$1,362.70 | \$14,989.70 |
| SACS Supplementation | 1 October 2019 | \$2,779.91 | \$277.99 | \$3,057.90 |
| Indexation 2019-20 back payment | 1 October 2019 | \$408.81 | \$40.88 | \$449.69 |
| SACS Supplementation | 1 October 2019 | \$83.41 | \$8.34 | \$91.75 |
| Payment for the period 1 January 2020 - 31 March 2020 for the Activity described in Item B. Grant Activity | 1 January 2020 | \$13,831.40 | \$1,383.14 | \$15,214.54 |
| SACS Supplementation | 1 January 2020 | \$2,821.61 | \$282.16 | \$3,103.77 |
| Payment for the period 1 April 2020 - 30 June 2020 for the Activity described in Item B. Grant Activity | 1 April 2020 | \$13,831.44 | \$1,383.14 | \$15,214.58 |
| SACS Supplementation | 1 April 2020 | \$2,821.60 | \$282.16 | \$3,103.76 |
| Payment for the period 1 July 2020 - 30 September 2020 for the Activity described in Item B. Grant Activity | 4 July 2020 | \$14,038.88 | \$1,403.89 | \$15,442.77 |
| SACS Supplementation | 4 July 2020 | \$3,240.18 | \$324.02 | \$3,564.20 |
| Payment for the period 1 October 2020 - 31 December 2020 for the Activity described in Item B. Grant Activity | 4 October 2020 | \$14,038.88 | \$1,403.89 | \$15,442.77 |
| SACS Supplementation | 4 October 2020 | \$3,240.18 | \$324.02 | \$3,564.20 |
| Payment for the period 1 January 2021 - 31 March 2021 for the Activity described in Item B. Grant Activity | 4 January 2021 | \$14,038.88 | \$1,403.89 | \$15,442.77 |
| SACS Supplementation | 4 January 2021 | \$3,240.18 | \$324.02 | \$3,564.20 |
| Payment for the period 1 April 2021 - 30 June 2021 for the Activity described in Item B. Grant Activity | 4 April 2021 | \$14,038.89 | \$1,403.89 | \$15,442.78 |
| SACS Supplementation | 4 April 2021 | \$3,240.16 | \$324.02 | \$3,564.18 |
| Payment for the period 1 July 2021 - 30 September 2021 for the Activity described in Item B. Grant Activity | 4 July 2021 | \$14,277.54 | \$1,427.75 | \$15,705.29 |

| | | | | |
|---|----------------|---------------------|--------------------|---------------------|
| Payment for the period 1 October 2021 - 31 December 2021 for the Activity described in Item B. Grant Activity | 4 October 2021 | \$14,277.54 | \$1,427.75 | \$15,705.29 |
| Payment for the period 1 January 2022 - 31 March 2022 for the Activity described in Item B. Grant Activity | 4 January 2022 | \$14,277.54 | \$1,427.75 | \$15,705.29 |
| Payment for the period 1 April 2022 - 30 June 2022 for the Activity described in Item B. Grant Activity | 4 April 2022 | \$14,277.55 | \$1,427.76 | \$15,705.31 |
| Total Amount | | \$256,994.44 | \$25,699.42 | \$282,693.86 |

Invoicing

The Grantee agrees to allow the Commonwealth to issue it with a Recipient Created Tax Invoice (RCTI) for any taxable supplies it makes in relation to the Activity.

Taxes, duties and government charges

Refer to Clause 9. Taxes, duties and government charges.

E. Reporting

The Grantee agrees to create the following reports in the form specified and to provide the reports to the Commonwealth representative in accordance with the following.

| Milestone | Information to be included | Due Date |
|----------------------------|---|-----------------|
| Performance Report | A report on wellness and reablement approaches to service delivery for the period 1 July 2018 to 30 September 2018 as described in item E.1 Performance Reports. | 31 October 2018 |
| Performance Report | Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 July 2018 to 31 December 2018 as described in Item E.1 Performance Reports. | 30 January 2019 |
| Performance Report | Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 January 2019 to 30 June 2019 as described in Item E.1 Performance Reports. | 30 July 2019 |
| Financial Acquittal Report | As described in item E.4 Accounting for the Grant. | 31 October 2019 |
| Performance Report | A report on wellness and reablement approaches to service delivery for the period 1 October 2018 to 30 June 2019 as described in Item E.1 Performance Reports. | 31 October 2019 |
| Performance Report | Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 July 2019 to 31 December 2019 as described in Item E.1 Performance Reports. | 30 January 2020 |

| | | |
|----------------------------|---|-----------------|
| Performance Report | Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 January 2020 to 30 June 2020 as described in Item E.1 Performance Reports. | 30 July 2020 |
| Financial Acquittal Report | As described in item E.4 Accounting for the Grant. | 31 October 2020 |
| Performance Report | A report on wellness and reablement approaches to service delivery for the period 1 July 2019 to 30 June 2020 as described in Item E.1 Performance Reports. | 31 October 2020 |
| Performance Report | Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 July 2020 to 31 December 2020 as described in Item E.1 Performance Reports. | 30 January 2021 |
| Financial Acquittal Report | As described in item E.4 Accounting for the Grant. | 30 July 2021 |
| Performance Report | Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 January 2021 to 30 June 2021 as described in Item E.1 Performance Reports. | 30 July 2021 |
| Performance Report | A report on wellness and reablement approaches to service delivery for the period 1 July 2020 to 30 June 2021 as described in item E.1 Performance Reports. | 31 October 2021 |
| Performance Report | Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 July 2021 to 31 December 2021 as described in Item E.1 Performance Reports. | 30 January 2022 |
| Financial Acquittal Report | As described in Item E.4 Accounting for the Grant. | 30 July 2022 |
| Performance Report | Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 January 2022 to 30 June 2022 as described in Item E.1 Performance Reports. | 30 July 2022 |
| Performance Report | A report on wellness and reablement approaches to service delivery for the period 1 July 2021 to 30 June 2022 as described in Item E.1 Performance Reports. | 31 October 2022 |

E.1 Performance Reports

The Grantee must provide client level data and service delivery information for all Activities described in Item B. Grant Activity (except for Sector Support and Development - Service System Development Activities) in accordance with the Data Exchange Protocols.

The Grantee must provide the data required within the Data Exchange Protocols through an approved mechanism as outlined in the Data Exchange Protocols.

The Grantee is required to finalise the submission of data within the Data Exchange by the due date set out at Item E.

For Sector Support and Development - Service System Development Activities, the Grantee must report progress in accordance with the Activity Work Plan in the format notified, referred or made available by the Commonwealth to the Grantee (including by reference to an internet site). The Grantee is required to submit reports by the applicable due date set out at Item E.

Wellness and Reablement Reports

The Grantee must provide service level information to the Commonwealth on wellness and reablement approaches being implemented by the Grantee as part of the Activities described in Item B Grant Activity. The service level information must be provided in accordance with the report template nominated by the

Commonwealth.

The Grantee is required to provide a wellness and reablement report by the applicable due date set out at Item E.

E.2 Activity Work Plan

The Grantee agrees that its performance will be measured against the attached Activity Work Plan.

E.3 Annual Report

Not applicable

E.4 Accounting for the Grant

The Grantee must provide a financial declaration for each financial year of this Agreement. A financial declaration is a certification from the Grantee which:

- states that all grant funds were spent for the purpose as outlined in the Agreement; and
- declares the amount of unspent Grant funds.

The financial declaration must be certified by the Grantee's board, the chief executive officer or an officer with the authority to do so verifying the funds have been spent on the Activity in accordance with the Grant Agreement. If SACS supplementation has been paid, confirmation must be provided that the funding was spent in accordance with Clause cb21.

The Grantee is required to provide a financial declaration by the applicable due date at Item E.

E.5 Other Reports

The Grantee must provide assistance and information to the Commonwealth as reasonably required by the Commonwealth, including but not limited to data on existing clients not registered on My Aged Care in the format notified, referred or made available by the Commonwealth in the timeframe specified by the Commonwealth.

F. Party representatives and address for notices

Grantee's representative and address

| | |
|--------------------------------------|--|
| Grantee's representative name | Ms Daphne Olsen |
| Position | |
| Postal/physical address(es) | 93-109 Princes Highway, DAPTO, NSW, 2530 |
| Business hours telephone | 04 1209 2767 |
| Mobile | |
| Fax | |
| E-mail | daphneo@careways.org.au |

Commonwealth representative and address

| | |
|------------------------------------|---------------------------------|
| Name of representative | Dianne Henness |
| Position | CGH Funding Arrangement Manager |
| Postal/physical address(es) | GPO Box 9820 ADELAIDE SA 5001 |
| Business hours telephone | 02 9942 5806 |
| Mobile | Not specified |
| Fax | Not specified |
| E-mail | nswact.chsp@dss.gov.au |

The Parties' representatives will be responsible for liaison and the day-to-day management of the Grant, as well as accepting and issuing any written notices in relation to the Grant.

G. Activity Material

Activity Material means any material, other than Reporting Material, created or developed by the Grantee as a result of the Activity and includes any Existing Material that is incorporated in or supplied with the Activity Material.

None specified

Meals - Community and Home Support - 4-7Z2JCU5

B. Grant Activity

Objective

To provide frail, older people with access to meals.

Description

The Grantee agrees to carry out the Activity as described in the Program Manual to eligible clients identified for this Activity in accordance with the Activity Work Plan (Item E.2) and the Program Manual.

The Grantee agrees to participate in program development activity as reasonably requested by the Commonwealth.

Performance Indicators

The Activity will be measured against the following Performance Indicator/s:

| Performance Indicator Description | Measure |
|--|--|
| As described in the Activity Work Plan | As described in the Activity Work Plan and Item E. Reporting |

Location Information

The Activity will be delivered from the following site location/s:

| | Location Type | Name | Address |
|---|---------------|------------------------|---------------------------------------|
| 1 | Direct Funded | CareWays Community Inc | 93-109 Princes Highway DAPTO NSW 2530 |

Service Area Information

The Activity will service the following service area/s:

| | Type | Service Area |
|---|----------------------------------|--------------|
| 1 | Aged Care Planning Region (2015) | Illawarra |

C. Duration of the Grant

The Activity starts on 1 July 2018.

The Activity (other than the provision of any final reports) ends on 30 June 2022, which is the Activity's Completion Date.

The Agreement ends on 31 October 2022 or when the Grantee has provided all of the reports and repaid any Grant amount as required under this Agreement.

D. Payment of the Grant

The total amount of the Grant is \$1,370,868.63* (GST exclusive).

A break down by Financial Year is below:

| Financial Year | Amount * (excl. GST) |
|----------------|----------------------|
| 2018-2019 | \$342,222.89 |
| 2019-2020 | \$355,324.46 |

| | |
|-----------|--------------|
| 2020-2021 | \$368,682.19 |
| 2021-2022 | \$304,639.09 |

*This amount may include Social, Community, Home Care and Disability Services Industry Award 2010 Supplementation (SACS).

The Grantee must ensure that the Grant is held in an account in the Grantee's name and which the Grantee controls, with an authorised deposit-taking institution authorised under the Banking Act 1959 (Cth) to carry on banking business in Australia.

The Grantee's nominated bank account into which the Grant is to be paid is:

| | |
|------------------------------|--|
| BSB Number | 062-531 |
| Financial Institution | Dapto Sh G123/124 Dapto Mall 75 Princess CBA |
| Account Number | 10073628 |
| Account Name | CareWays Community Inc. |

The Grant will be paid in instalments by the Commonwealth in accordance with the agreed Milestones, and compliance by the Grantee with its obligations under this Agreement.

| Milestone | Anticipated date | Amount (excl. GST) | GST | Total (incl. GST) |
|---|-------------------------|---------------------------|------------|--------------------------|
| Payment for the period 1 July 2018 - 30 September 2018 for the Activity described in Item B. Grant Activity | 1 July 2018 | \$71,615.42 | \$7,161.54 | \$78,776.96 |
| SACS Supplementation | 1 July 2018 | \$12,675.93 | \$1,267.59 | \$13,943.52 |
| Payment for the period 1 October 2018 - 31 December 2018 for the Activity described in Item B. Grant Activity | 1 October 2018 | \$71,615.42 | \$7,161.54 | \$78,776.96 |
| SACS Supplementation | 1 October 2018 | \$12,675.93 | \$1,267.59 | \$13,943.52 |
| Payment for the period 1 January 2019 - 31 March 2019 for the Activity described in Item B. Grant Activity | 1 January 2019 | \$71,615.42 | \$7,161.54 | \$78,776.96 |
| SACS Supplementation | 1 January 2019 | \$12,675.93 | \$1,267.59 | \$13,943.52 |
| Payment for the period 1 April 2019 - 30 June 2019 for the Activity described in Item B. Grant Activity | 1 April 2019 | \$71,615.42 | \$7,161.54 | \$78,776.96 |
| SACS Supplementation | 1 April 2019 | \$12,675.93 | \$1,267.59 | \$13,943.52 |
| Indexation 2018-19 back payment | 1 April 2019 | \$4,296.93 | \$429.69 | \$4,726.62 |
| SACS Supplementation | 1 April 2019 | \$760.56 | \$76.06 | \$836.62 |
| Payment for the period 1 July 2019 - 30 September 2019 for the Activity described in Item B. Grant Activity | 1 July 2019 | \$72,689.65 | \$7,268.96 | \$79,958.61 |

| | | | | |
|---|----------------|-------------|------------|-------------|
| SACS Supplementation | 1 July 2019 | \$14,828.69 | \$1,482.87 | \$16,311.56 |
| Indexation 2019-20 back payment | 1 October 2019 | \$2,180.70 | \$218.07 | \$2,398.77 |
| SACS Supplementation | 1 October 2019 | \$444.87 | \$44.49 | \$489.36 |
| Payment for the period 1 October 2019 - 31 December 2019 for the Activity described in Item B. Grant Activity | 1 October 2019 | \$72,689.65 | \$7,268.96 | \$79,958.61 |
| SACS Supplementation | 1 October 2019 | \$14,828.69 | \$1,482.87 | \$16,311.56 |
| Payment for the period 1 January 2020 - 31 March 2020 for the Activity described in Item B. Grant Activity | 1 January 2020 | \$73,779.99 | \$7,378.00 | \$81,157.99 |
| SACS Supplementation | 1 January 2020 | \$15,051.12 | \$1,505.11 | \$16,556.23 |
| Payment for the period 1 April 2020 - 30 June 2020 for the Activity described in Item B. Grant Activity | 1 April 2020 | \$73,780.00 | \$7,378.00 | \$81,158.00 |
| SACS Supplementation | 1 April 2020 | \$15,051.10 | \$1,505.11 | \$16,556.21 |
| Payment for the period 1 July 2020 - 30 September 2020 for the Activity described in Item B. Grant Activity | 4 July 2020 | \$74,886.70 | \$7,488.67 | \$82,375.37 |
| SACS Supplementation | 4 July 2020 | \$17,283.85 | \$1,728.38 | \$19,012.23 |
| Payment for the period 1 October 2020 - 31 December 2020 for the Activity described in Item B. Grant Activity | 4 October 2020 | \$74,886.70 | \$7,488.67 | \$82,375.37 |
| SACS Supplementation | 4 October 2020 | \$17,283.85 | \$1,728.38 | \$19,012.23 |
| Payment for the period 1 January 2021 - 31 March 2021 for the Activity described in Item B. Grant Activity | 4 January 2021 | \$74,886.70 | \$7,488.67 | \$82,375.37 |
| SACS Supplementation | 4 January 2021 | \$17,283.85 | \$1,728.38 | \$19,012.23 |
| Payment for the period 1 April 2021 - 30 June 2021 for the Activity described in Item B. Grant Activity | 4 April 2021 | \$74,886.69 | \$7,488.67 | \$82,375.36 |
| SACS Supplementation | 4 April 2021 | \$17,283.85 | \$1,728.38 | \$19,012.23 |
| Payment for the period 1 July 2021 - 30 September 2021 for the Activity described in Item B. Grant Activity | 4 July 2021 | \$76,159.77 | \$7,615.98 | \$83,775.75 |
| Payment for the period 1 October 2021 - 31 December 2021 for the Activity described in Item B. Grant Activity | 4 October 2021 | \$76,159.77 | \$7,615.98 | \$83,775.75 |

| | | | | |
|--|----------------|-----------------------|---------------------|-----------------------|
| Payment for the period 1 January 2022 - 31 March 2022 for the Activity described in Item B. Grant Activity | 4 January 2022 | \$76,159.77 | \$7,615.98 | \$83,775.75 |
| Payment for the period 1 April 2022 - 30 June 2022 for the Activity described in Item B. Grant Activity | 4 April 2022 | \$76,159.78 | \$7,615.98 | \$83,775.76 |
| Total Amount | | \$1,370,868.63 | \$137,086.83 | \$1,507,955.46 |

Invoicing

The Grantee agrees to allow the Commonwealth to issue it with a Recipient Created Tax Invoice (RCTI) for any taxable supplies it makes in relation to the Activity.

Taxes, duties and government charges

Refer to Clause 9. Taxes, duties and government charges.

E. Reporting

The Grantee agrees to create the following reports in the form specified and to provide the reports to the Commonwealth representative in accordance with the following.

| Milestone | Information to be included | Due Date |
|----------------------------|---|-----------------|
| Performance Report | A report on wellness and reablement approaches to service delivery for the period 1 July 2018 to 30 September 2018 as described in item E.1 Performance Reports. | 31 October 2018 |
| Performance Report | Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 July 2018 to 31 December 2018 as described in Item E.1 Performance Reports. | 30 January 2019 |
| Performance Report | Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 January 2019 to 30 June 2019 as described in Item E.1 Performance Reports. | 30 July 2019 |
| Performance Report | A report on wellness and reablement approaches to service delivery for the period 1 October 2018 to 30 June 2019 as described in Item E.1 Performance Reports. | 31 October 2019 |
| Financial Acquittal Report | As described in item E.4 Accounting for the Grant. | 31 October 2019 |
| Performance Report | Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 July 2019 to 31 December 2019 as described in Item E.1 Performance Reports. | 30 January 2020 |
| Performance Report | Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 January 2020 to 30 June 2020 as described in Item E.1 Performance Reports. | 30 July 2020 |
| Performance Report | A report on wellness and reablement approaches to service delivery for the period 1 July 2019 to 30 June 2020 as described in Item E.1 Performance Reports. | 31 October 2020 |

| | | |
|----------------------------|---|-----------------|
| Financial Acquittal Report | As described in item E.4 Accounting for the Grant. | 31 October 2020 |
| Performance Report | Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 July 2020 to 31 December 2020 as described in Item E.1 Performance Reports. | 30 January 2021 |
| Financial Acquittal Report | As described in item E.4 Accounting for the Grant. | 30 July 2021 |
| Performance Report | Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 January 2021 to 30 June 2021 as described in Item E.1 Performance Reports. | 30 July 2021 |
| Performance Report | A report on wellness and reablement approaches to service delivery for the period 1 July 2020 to 30 June 2021 as described in item E.1 Performance Reports. | 31 October 2021 |
| Performance Report | Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 July 2021 to 31 December 2021 as described in Item E.1 Performance Reports. | 30 January 2022 |
| Financial Acquittal Report | As described in Item E.4 Accounting for the Grant. | 30 July 2022 |
| Performance Report | Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 January 2022 to 30 June 2022 as described in Item E.1 Performance Reports. | 30 July 2022 |
| Performance Report | A report on wellness and reablement approaches to service delivery for the period 1 July 2021 to 30 June 2022 as described in Item E.1 Performance Reports. | 31 October 2022 |

E.1 Performance Reports

The Grantee must provide client level data and service delivery information for all Activities described in Item B. Grant Activity (except for Sector Support and Development - Service System Development Activities) in accordance with the Data Exchange Protocols.

The Grantee must provide the data required within the Data Exchange Protocols through an approved mechanism as outlined in the Data Exchange Protocols.

The Grantee is required to finalise the submission of data within the Data Exchange by the due date set out at Item E.

For Sector Support and Development - Service System Development Activities, the Grantee must report progress in accordance with the Activity Work Plan in the format notified, referred or made available by the Commonwealth to the Grantee (including by reference to an internet site). The Grantee is required to submit reports by the applicable due date set out at Item E.

Wellness and Reablement Reports

The Grantee must provide service level information to the Commonwealth on wellness and reablement approaches being implemented by the Grantee as part of the Activities described in Item B Grant Activity. The service level information must be provided in accordance with the report template nominated by the Commonwealth.

The Grantee is required to provide a wellness and reablement report by the applicable due date set out at Item E.

E.2 Activity Work Plan

The Grantee agrees that its performance will be measured against the attached Activity Work Plan.

E.3 Annual Report

Not applicable

E.4 Accounting for the Grant

The Grantee must provide a financial declaration for each financial year of this Agreement. A financial declaration is a certification from the Grantee which:

- states that all grant funds were spent for the purpose as outlined in the Agreement; and
- declares the amount of unspent Grant funds.

The financial declaration must be certified by the Grantee's board, the chief executive officer or an officer with the authority to do so verifying the funds have been spent on the Activity in accordance with the Grant Agreement. If SACS supplementation has been paid, confirmation must be provided that the funding was spent in accordance with Clause cb21.

The Grantee is required to provide a financial declaration by the applicable due date at Item E.

E.5 Other Reports

The Grantee must provide assistance and information to the Commonwealth as reasonably required by the Commonwealth, including but not limited to data on existing clients not registered on My Aged Care in the format notified, referred or made available by the Commonwealth in the timeframe specified by the Commonwealth.

F. Party representatives and address for notices

Grantee's representative and address

| | |
|--------------------------------------|--|
| Grantee's representative name | Ms Daphne Olsen |
| Position | |
| Postal/physical address(es) | 93-109 Princes Highway, DAPTO, NSW, 2530 |
| Business hours telephone | 04 1209 2767 |
| Mobile | |
| Fax | |
| E-mail | daphneo@careways.org.au |

Commonwealth representative and address

| | |
|------------------------------------|---------------------------------|
| Name of representative | Dianne Hennes |
| Position | CGH Funding Arrangement Manager |
| Postal/physical address(es) | GPO Box 9820 ADELAIDE SA 5001 |
| Business hours telephone | 02 9942 5806 |
| Mobile | Not specified |
| Fax | Not specified |
| E-mail | nswact.chsp@dss.gov.au |

The Parties' representatives will be responsible for liaison and the day-to-day management of the Grant, as well as accepting and issuing any written notices in relation to the Grant.

G. Activity Material

Activity Material means any material, other than Reporting Material, created or developed by the Grantee as a result of the Activity and includes any Existing Material that is incorporated in or supplied with the Activity Material.

None specified

Social Support - Individual - Community and Home Support - 4-7Z2JCWY

B. Grant Activity

Objective

To assist frail, older people to participate in community life and feel socially included through meeting their need for social contact and company.

Description

The Grantee agrees to carry out the Activity as described in the Program Manual to eligible clients identified for this Activity in accordance with the Activity Work Plan (Item E.2) and the Program Manual.

The Grantee agrees to participate in program development activity as reasonably requested by the Commonwealth.

Performance Indicators

The Activity will be measured against the following Performance Indicator/s:

| Performance Indicator Description | Measure |
|--|--|
| As described in the Activity Work Plan | As described in the Activity Work Plan and Item E. Reporting |

Location Information

The Activity will be delivered from the following site location/s:

| | Location Type | Name | Address |
|---|---------------|------------------------|---------------------------------------|
| 1 | Direct Funded | CareWays Community Inc | 93-109 Princes Highway DAPTO NSW 2530 |

Service Area Information

The Activity will service the following service area/s:

| | Type | Service Area |
|---|----------------------------------|--------------|
| 1 | Aged Care Planning Region (2015) | Illawarra |

C. Duration of the Grant

The Activity starts on 1 July 2018.

The Activity (other than the provision of any final reports) ends on 30 June 2022, which is the Activity's Completion Date.

The Agreement ends on 31 October 2022 or when the Grantee has provided all of the reports and repaid any Grant amount as required under this Agreement.

D. Payment of the Grant

The total amount of the Grant is \$181,716.02* (GST exclusive).

A break down by Financial Year is below:

| Financial Year | Amount * (excl. GST) |
|----------------|----------------------|
| 2018-2019 | \$45,363.49 |

| | |
|-----------|-------------|
| 2019-2020 | \$47,100.17 |
| 2020-2021 | \$48,870.81 |
| 2021-2022 | \$40,381.55 |

*This amount may include Social, Community, Home Care and Disability Services Industry Award 2010 Supplementation (SACS).

The Grantee must ensure that the Grant is held in an account in the Grantee's name and which the Grantee controls, with an authorised deposit-taking institution authorised under the Banking Act 1959 (Cth) to carry on banking business in Australia.

The Grantee's nominated bank account into which the Grant is to be paid is:

| | |
|------------------------------|--|
| BSB Number | 062-531 |
| Financial Institution | Dapto Sh G123/124 Dapto Mall 75 Princess CBA |
| Account Number | 10073628 |
| Account Name | CareWays Community Inc. |

The Grant will be paid in instalments by the Commonwealth in accordance with the agreed Milestones, and compliance by the Grantee with its obligations under this Agreement.

| Milestone | Anticipated date | Amount (excl. GST) | GST | Total (incl. GST) |
|---|-------------------------|---------------------------|------------|--------------------------|
| Payment for the period 1 July 2018 - 30 September 2018 for the Activity described in Item B. Grant Activity | 1 July 2018 | \$9,493.01 | \$949.30 | \$10,442.31 |
| SACS Supplementation | 1 July 2018 | \$1,680.26 | \$168.03 | \$1,848.29 |
| Payment for the period 1 October 2018 - 31 December 2018 for the Activity described in Item B. Grant Activity | 1 October 2018 | \$9,493.01 | \$949.30 | \$10,442.31 |
| SACS Supplementation | 1 October 2018 | \$1,680.26 | \$168.03 | \$1,848.29 |
| Payment for the period 1 January 2019 - 31 March 2019 for the Activity described in Item B. Grant Activity | 1 January 2019 | \$9,493.01 | \$949.30 | \$10,442.31 |
| SACS Supplementation | 1 January 2019 | \$1,680.26 | \$168.03 | \$1,848.29 |
| Payment for the period 1 April 2019 - 30 June 2019 for the Activity described in Item B. Grant Activity | 1 April 2019 | \$9,493.01 | \$949.30 | \$10,442.31 |
| SACS Supplementation | 1 April 2019 | \$1,680.27 | \$168.03 | \$1,848.30 |
| Indexation 2018-19 back payment | 1 April 2019 | \$569.58 | \$56.96 | \$626.54 |
| SACS Supplementation | 1 April 2019 | \$100.82 | \$10.08 | \$110.90 |

| | | | | |
|---|----------------|-------------|------------|-------------|
| Payment for the period 1 July 2019 - 30 September 2019 for the Activity described in Item B. Grant Activity | 1 July 2019 | \$9,635.40 | \$963.54 | \$10,598.94 |
| SACS Supplementation | 1 July 2019 | \$1,965.62 | \$196.56 | \$2,162.18 |
| Payment for the period 1 October 2019 - 31 December 2019 for the Activity described in Item B. Grant Activity | 1 October 2019 | \$9,635.40 | \$963.54 | \$10,598.94 |
| SACS Supplementation | 1 October 2019 | \$1,965.62 | \$196.56 | \$2,162.18 |
| Indexation 2019-20 back payment | 1 October 2019 | \$289.06 | \$28.91 | \$317.97 |
| SACS Supplementation | 1 October 2019 | \$59.01 | \$5.90 | \$64.91 |
| Payment for the period 1 January 2020 - 31 March 2020 for the Activity described in Item B. Grant Activity | 1 January 2020 | \$9,779.93 | \$977.99 | \$10,757.92 |
| SACS Supplementation | 1 January 2020 | \$1,995.10 | \$199.51 | \$2,194.61 |
| Payment for the period 1 April 2020 - 30 June 2020 for the Activity described in Item B. Grant Activity | 1 April 2020 | \$9,779.95 | \$978.00 | \$10,757.95 |
| SACS Supplementation | 1 April 2020 | \$1,995.08 | \$199.51 | \$2,194.59 |
| Payment for the period 1 July 2020 - 30 September 2020 for the Activity described in Item B. Grant Activity | 4 July 2020 | \$9,926.64 | \$992.66 | \$10,919.30 |
| SACS Supplementation | 4 July 2020 | \$2,291.07 | \$229.11 | \$2,520.18 |
| Payment for the period 1 October 2020 - 31 December 2020 for the Activity described in Item B. Grant Activity | 4 October 2020 | \$9,926.64 | \$992.66 | \$10,919.30 |
| SACS Supplementation | 4 October 2020 | \$2,291.07 | \$229.11 | \$2,520.18 |
| Payment for the period 1 January 2021 - 31 March 2021 for the Activity described in Item B. Grant Activity | 4 January 2021 | \$9,926.64 | \$992.66 | \$10,919.30 |
| SACS Supplementation | 4 January 2021 | \$2,291.07 | \$229.11 | \$2,520.18 |
| Payment for the period 1 April 2021 - 30 June 2021 for the Activity described in Item B. Grant Activity | 4 April 2021 | \$9,926.62 | \$992.66 | \$10,919.28 |
| SACS Supplementation | 4 April 2021 | \$2,291.06 | \$229.11 | \$2,520.17 |
| Payment for the period 1 July 2021 - 30 September 2021 for the Activity described in Item B. Grant Activity | 4 July 2021 | \$10,095.39 | \$1,009.54 | \$11,104.93 |

| | | | | |
|---|----------------|---------------------|--------------------|---------------------|
| Payment for the period 1 October 2021 - 31 December 2021 for the Activity described in Item B. Grant Activity | 4 October 2021 | \$10,095.39 | \$1,009.54 | \$11,104.93 |
| Payment for the period 1 January 2022 - 31 March 2022 for the Activity described in Item B. Grant Activity | 4 January 2022 | \$10,095.39 | \$1,009.54 | \$11,104.93 |
| Payment for the period 1 April 2022 - 30 June 2022 for the Activity described in Item B. Grant Activity | 4 April 2022 | \$10,095.38 | \$1,009.54 | \$11,104.92 |
| Total Amount | | \$181,716.02 | \$18,171.62 | \$199,887.64 |

Invoicing

The Grantee agrees to allow the Commonwealth to issue it with a Recipient Created Tax Invoice (RCTI) for any taxable supplies it makes in relation to the Activity.

Taxes, duties and government charges

Refer to Clause 9. Taxes, duties and government charges.

E. Reporting

The Grantee agrees to create the following reports in the form specified and to provide the reports to the Commonwealth representative in accordance with the following.

| Milestone | Information to be included | Due Date |
|----------------------------|---|-----------------|
| Performance Report | A report on wellness and reablement approaches to service delivery for the period 1 July 2018 to 30 September 2018 as described in item E.1 Performance Reports. | 31 October 2018 |
| Performance Report | Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 July 2018 to 31 December 2018 as described in Item E.1 Performance Reports. | 30 January 2019 |
| Performance Report | Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 January 2019 to 30 June 2019 as described in Item E.1 Performance Reports. | 30 July 2019 |
| Financial Acquittal Report | As described in item E.4 Accounting for the Grant. | 31 October 2019 |
| Performance Report | A report on wellness and reablement approaches to service delivery for the period 1 October 2018 to 30 June 2019 as described in Item E.1 Performance Reports. | 31 October 2019 |
| Performance Report | Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 July 2019 to 31 December 2019 as described in Item E.1 Performance Reports. | 30 January 2020 |

| | | |
|----------------------------|---|-----------------|
| Performance Report | Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 January 2020 to 30 June 2020 as described in Item E.1 Performance Reports. | 30 July 2020 |
| Financial Acquittal Report | As described in item E.4 Accounting for the Grant. | 31 October 2020 |
| Performance Report | A report on wellness and reablement approaches to service delivery for the period 1 July 2019 to 30 June 2020 as described in Item E.1 Performance Reports. | 31 October 2020 |
| Performance Report | Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 July 2020 to 31 December 2020 as described in Item E.1 Performance Reports. | 30 January 2021 |
| Financial Acquittal Report | As described in item E.4 Accounting for the Grant. | 30 July 2021 |
| Performance Report | Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 January 2021 to 30 June 2021 as described in Item E.1 Performance Reports. | 30 July 2021 |
| Performance Report | A report on wellness and reablement approaches to service delivery for the period 1 July 2020 to 30 June 2021 as described in item E.1 Performance Reports. | 31 October 2021 |
| Performance Report | Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 July 2021 to 31 December 2021 as described in Item E.1 Performance Reports. | 30 January 2022 |
| Financial Acquittal Report | As described in Item E.4 Accounting for the Grant. | 30 July 2022 |
| Performance Report | Finalisation of period data within the Data Exchange, as per the Data Exchange Protocols for the period 1 January 2022 to 30 June 2022 as described in Item E.1 Performance Reports. | 30 July 2022 |
| Performance Report | A report on wellness and reablement approaches to service delivery for the period 1 July 2021 to 30 June 2022 as described in Item E.1 Performance Reports. | 31 October 2022 |

E.1 Performance Reports

The Grantee must provide client level data and service delivery information for all Activities described in Item B. Grant Activity (except for Sector Support and Development - Service System Development Activities) in accordance with the Data Exchange Protocols.

The Grantee must provide the data required within the Data Exchange Protocols through an approved mechanism as outlined in the Data Exchange Protocols.

The Grantee is required to finalise the submission of data within the Data Exchange by the due date set out at Item E.

For Sector Support and Development - Service System Development Activities, the Grantee must report progress in accordance with the Activity Work Plan in the format notified, referred or made available by the Commonwealth to the Grantee (including by reference to an internet site). The Grantee is required to submit reports by the applicable due date set out at Item E.

Wellness and Reablement Reports

The Grantee must provide service level information to the Commonwealth on wellness and reablement approaches being implemented by the Grantee as part of the Activities described in Item B Grant Activity. The service level information must be provided in accordance with the report template nominated by the

Commonwealth.

The Grantee is required to provide a wellness and reablement report by the applicable due date set out at Item E.

E.2 Activity Work Plan

The Grantee agrees that its performance will be measured against the attached Activity Work Plan.

E.3 Annual Report

Not applicable

E.4 Accounting for the Grant

The Grantee must provide a financial declaration for each financial year of this Agreement. A financial declaration is a certification from the Grantee which:

- states that all grant funds were spent for the purpose as outlined in the Agreement; and
- declares the amount of unspent Grant funds.

The financial declaration must be certified by the Grantee's board, the chief executive officer or an officer with the authority to do so verifying the funds have been spent on the Activity in accordance with the Grant Agreement. If SACS supplementation has been paid, confirmation must be provided that the funding was spent in accordance with Clause cb21.

The Grantee is required to provide a financial declaration by the applicable due date at Item E.

E.5 Other Reports

The Grantee must provide assistance and information to the Commonwealth as reasonably required by the Commonwealth, including but not limited to data on existing clients not registered on My Aged Care in the format notified, referred or made available by the Commonwealth in the timeframe specified by the Commonwealth.

F. Party representatives and address for notices

Grantee's representative and address

| | |
|--------------------------------------|--|
| Grantee's representative name | Ms Daphne Olsen |
| Position | |
| Postal/physical address(es) | 93-109 Princes Highway, DAPTO, NSW, 2530 |
| Business hours telephone | 04 1209 2767 |
| Mobile | |
| Fax | |
| E-mail | daphneo@careways.org.au |

Commonwealth representative and address

| | |
|------------------------------------|---------------------------------|
| Name of representative | Dianne Henness |
| Position | CGH Funding Arrangement Manager |
| Postal/physical address(es) | GPO Box 9820 ADELAIDE SA 5001 |
| Business hours telephone | 02 9942 5806 |
| Mobile | Not specified |
| Fax | Not specified |
| E-mail | nswact.chsp@dss.gov.au |

The Parties' representatives will be responsible for liaison and the day-to-day management of the Grant, as well as accepting and issuing any written notices in relation to the Grant.

G. Activity Material

Activity Material means any material, other than Reporting Material, created or developed by the Grantee as a result of the Activity and includes any Existing Material that is incorporated in or supplied with the Activity Material.

None specified